

Class Observation Notes

Pre-Observation Notes

Instructor: _____

Observer: _____

Time and Place:

for the observation: _____

for the follow-up meeting to discuss the observation: _____

Instructor's goals for the class being observed:

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-
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The instructor asks the observer to pay special attention to:

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Observation Notes

time

observations

impressions / questions

.....

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observation notes continued on the next page

Immediate Post-Observation Questions

General Questions:

Was this a typical class?

What was your impression of how it went?

What's your impression of how well you achieved your goals for the class?

Specific Questions (based on observation notes):

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Instructor: _____
Observer: _____
Date of observation: _____

Observation Notes, continued

time

observations

impressions / questions

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